

Wyoming Prevention Framework Community Grant Report

Attachment B

This report is for this time period

May 1 - September 30, 2007

May 1- Sep 30,
2007

Today's Date

County

Contract Organization Name

Oct. 16, 2007

Platte

Peak Wellness Center

Your Name

Your Mailing Address

City, State, Zip

Your Work Phone Number

Fax

Your Work Email Address

Krista West

PO Box 1078

Wheatland, WY 82201

307-322-1556

307-322-8174

kwest@peakwellnesscenter.org

Please email this report as an **attachment** to...
Substance Abuse & Mental Health Services Division,
Wyo Dept. of Health
lisa.laake@health.wyo.gov

For information call 1-800-535-4006
or 307-777-6494

Please keep both a hard-copy and file copy for your records

Item	Contract Deliverables	Date due	Percent Completed (or notes on amount completed)	Date Completed	Comments or Notes
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A Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance

1	SPF Staff Hired (report name, percent of time, email address, phone number)	1-Feb-07			
2	Supervise SPF staff/staff evaluation (note dates and any notes)			7-2007 8/23/2007	Krista West and Lewana West in July. JoAnne Keys in August. All have high reviews.
3	Name, title, and phone number of the staff's supervisor				Krista West, Own It Director, 322-1556
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarter--do not report names)	Yes			on hire
5	Staff training and paid travel (list all training paid under the contract, dates, traveler name, amount)				
6	Notify the Division of any board of directors/staffing changes				No Changes
7	Other Contract Work Agreements (report details)				
8	Complete agreement with SPF-TAC	Oct. 2007			Paid for 1st and 2nd Year
9	Other				

B Needs Assessment Activities

1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007		June 26-28	Lander PF Meeting
2	Needs Assessment Instrument Received	Feb or March 2007		March 5-7, 07	Casper Kick-Off
3	Data Collection				
4	Data Analysis				
5	Priorities Identified	Sep 12- 07	100	9/12/2007	
6	Needs Assessment Sent to SAD	1-Jun-07	100	14-Jun-07	
7	Receive SAD Comments @ Needs Assessment	15-Jun-07		7/19/2007	No revisions needed to be made.
	Revise Needs Assess/Submit Final				
8	Other			18-May	TA from WYSAC on Need Asses. And Evaluation

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C Community Infrastructure Activities

1	Community Advisory Council Activities briefly list CAC activities				
2	Community Advisory Council Meetings List dates & number of people who attended <i>See below for membership report</i>		100	May - Sep 07	See Attached Minutes
3	Budget and Funding Approved by CAC (<i>attach minutes</i>)				
4	Community Resource Assessment note date and attach report				
5	Present Findings/Process to Community				

6	(Optional) local SAPST and/or CADCA Training for SAC/Community				
7	Briefly describe how the community was involved in the SPF process during this reporting period				
8	Other CAC/Infrastructure				

D Strategic Planning Activity

	Attend Strategic Planning Training	Jul-07		June 26-28, 07	Lander
	Receive Strategic Planning Materials from SAD			June 26-28, 07	Lander
	Research Evidence Based Strategies			Jul-07	Community Trials Project for Social Norms
	Match Strategies to Data/Needs			Jul-07	Discussed After School Programs in PC2 meetings
	Write Strategic Plan			Aug-Sep-2007	
	Submit Strategic Plan to SAD			9/17/2007	
	Receive SAD Comments/Revise/Final Plan	31-Aug-07		10/5/2007	Approved Strategic Plan through email notification
	Other				

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				

F Deliverables and Assurances Reports

	For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100	15-May-07	
2	May 15: Submit Expenditure Report to SAD	15-May-07	100	15-May-07	
	For February 1 - June 30				
3	July 31: Submit CLI to SAMHSA	31-Jul-07			CLI Delay to network problems. Beginning of 2008
	For May 1 - June 30				
4	July 31: Submit Expenditure Report to SAD	31-Jul-07	100	8/27/2007	
	For May 1 - September 30				
5	October 15: Submit this report o SAD	15-Oct-07	100	16-Oct. 07	
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07	100	16-Oct-07	
7	Complete evaluation agreement with WySAC	30-Mar-07	100		
8	Provide any other evaluation information				
9	Submit any requested data				
10	Obtain Chapter 16 Prevention Certification				PWC completed that as a region.
11	On-Site evaluations or reviews		100		Met with WYSAC, Lisa Laake onsite
12	Post 2 newspaper ads/articles about the SPF grant (attach copy)				

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G	Other Information				
1	Briefly describe any actions taken by the LEAD AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				Approved the 2nd year contract and amendment
2	Restricted activities (report any approval requested and received for these) fairs/brochures/educational materials media				
3	Please note any significant changes from the budget submitted in the application.				No Changes
4	What was the one greatest accomplishment this reporting period? How was this accomplishment shared with the community?				The PC2 (CAB) was actively involved in the process.
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				Time. We worked through it.
6	Please briefly list any significant changes or information related to this grant				Again, more community involvment and ownership in prevention efforts for Platte County.

